

# **InTech Collegiate High School**

## **Student Computer & Internet Acceptable Use Notification**

InTech Collegiate High School has given students the opportunity to gain computer skills necessary for course work and advanced learning. In order to protect the student, the School will provide Internet content filtering and virus control software. Per the school's request, students will be issued usernames and passwords. The network will be monitored for safety. Computer use is a privilege and students can lose this privilege and be subject to disciplinary action should he or she choose to violate the conditions of this contract. If the student's parent/guardian hasn't signed this legally binding contract, this means that they do not want their student to have access to school computers and/or the Internet. This document must be renewed yearly.

### **Privileges**

Use of the Internet and school computers is a privilege and not a right. Internet services provided by the school district are not intended for personal or private use. ICHS system administrators will determine appropriate use. Their decision is final. The system administrator may deny user access at any time.

### **Privacy**

Students have no expectation of privacy of electronic data or communications (i.e., files, disks, documents, emails, etc., which have been created in, entered in, stored in, downloaded from, or accessed on the School's computer system). System Administrators monitor, log, and may review any of all files and messages.

### **Terms and Conditions**

#### **Students will not:**

- Access or distribute inappropriate materials objectionable to use in a public school environment. This includes pornographic, obscene, sexually explicit, or threatening material.
- Use one's identity, misrepresent one's identity or use another's identity to illegally access student, school, information or send email, chat, or any form of electronic communication.
- Communicate vulgar, defamatory or threatening language, graphics or artwork.
- Download, upload, install or execute software without prior approval from an authorized teacher/advisor.
- Violate copyright or intellectual rights by knowingly downloading or distributing copyrighted material.
- Engage in illegal activities defined as a violation of local, state, and/or federal laws. This includes but is not limited to corrupting, destroying, or manipulation system data.
- Engage in hacking, sniffers, packet capture software, password grabbers, spy-ware, or software that compromises the network in any way.
- Change or manipulate the configuration of computer hardware or software.
- Operate an unauthorized business.
- Lobby for political purposes.
- Execute non-educational gaming.
- Customize computer settings for personal use.
- Erase, expire, or reset memory cache, web page links, or HTTP location history without prior consent.
- Use any interactive real time Internet activity (such as chat rooms) without prior approval.
- Copy system or curriculum programs or files from a computer or the network without permission.
- Send mass emails.
- \*The above examples are not all inclusive.

**Students will:**

- Only use school computer equipment with permission from and under supervision of lab advisor, or faculty/staff member.
- Respect and follow computer teacher/advisor instructions.
- Use computer hardware, the Internet, and the school network to work on school related assignments only.
- Immediately report equipment failures to staff members.
- Immediately report accidental access to unauthorized sites.
- Use computer property properly, and ask for help when necessary.
- Report unacceptable Internet sites to a staff supervisor.
- Follow basic net-etiquette and be a good network citizen.

**Non-School Equipment**

- A student may connect to the school network with personal equipment such as a palm computer or laptop only under the following conditions:
  - The student is sponsored by a faculty member.
  - The equipment is registered with the on-site computer technician.
  - The school provided anti-virus software is installed.
  - A personal firewall is installed and never disabled.
- Personal equipment that is used to access the district network falls under the same rules and regulations as school owned equipment.
- The school may revoke the privilege of using personal equipment on our network at any time with or without cause. Please refer to the Cell Phone, Beepers, and Musical Devices policy in the student handbook.
- Violation of any part of this policy will be subject to consequences as determined by school, and network administration. This may include failure in citizenship, revocation of privileges, failure and/or removal from computer courses, suspension, expulsion, or other actions deemed appropriate by InTech Collegiate High School.

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**STUDENT SECTION Please return to InTech:**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
(Last, First, Middle)

I have read InTech Collegiate High School's Computer and Internet Acceptable Use Policy and agree to abide by all conditions. I understand that violation of the provisions stated in the Policy may constitute suspension or revocation of computer/network/Internet privileges and/or disciplinary action.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SPONSORING PARENT OR LEGAL GUARDIAN SECTION:**

I have read and understand InTech Collegiate High School's Computer and Internet Acceptable Use Policy. I understand that school administrators and ICBS networks have taken reasonable precautions to ensure that controversial materials are not accessible. Nevertheless, I understand that content which may be offensive may still be available and have discussed with my student appropriate actions to take if inappropriate content is discovered. I give my permission for my student to use the following services at school under appropriate supervision.

(Check ONE box only)

- School computers AND Internet service.
- School computers only. No Internet service.

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_