

InTech Collegiate High School Board of Governors
Meeting Minutes

May 13, 2008

Board Members Present: Gary Carlston, Deborah Hobbs, Gayle Bowen, Frank Stewart, Debora Seiter, Allyson Saunders, Nancy Kennedy

Board Members via Teleconference: Jim Barta

Staff Present: John Hernandez, Ashlee Reese

Public Present: Jim Peterson

Next meeting: June 4, 2008

I. Announcements

Next Board Meeting: June 4, 2008 at 1:00 pm.

II. Summary

Approval of School Land Trust Budget: The budget from the school land trust was discussed and approved.

Approval of the School Community Council Policies: The policies from the school community council were discussed and approved.

Approval of April 8 Minutes: The minutes from April 8 were discussed and approved.

Approval of April 15 Minutes: The minutes from April 15 were discussed and approved.

Approval of Monthly Expenditures from April: The monthly expenditures from April were discussed and approved.

Approval of Board Policies: The Staff Fringe Benefits Policy was discussed and approved.

Governing Board Membership/Rotation: The Board Membership/Rotation was discussed and approved.

Approval of Strategic Plan: The Strategic Plan was tabled until next meeting.

Approval of Drivers Education: The driver's education plan was discussed and approved.

Executive Session: The board went into executive discussion.

Appointment of New Principal: The board discussed and approved the appointment of the new principal.

Regular Session: The board moved back into regular session.

USU/InTech Collegiate High School Partnership: The board was updated on the new partnership that InTech has with Utah State University.

Custodial Work: Tabled until next meeting.

Committee Reports: The committees updated the board on current standings.

Job Description for 08-09 School Year: The board was informed on the different job openings that InTech will be offering for FY 09.

Salary Discussion: John presented the board a new salary schedule.

Principal's Report: John presented the current happenings at the school.

III. Discussion

The budget for the School Land Trust was discussed. We had to revise the old budget where the state would not approve the money being used for PE equipment. The community council has now proposed to use that money for ALEKS, a math program to help students who are struggling in that area.

The School Community Council Policies were discussed and approved.

The minutes from April 8 meeting were discussed and approved.

The minutes from April 15 meeting were discussed. Editorial changes were needed.

The monthly expenditures from April were discussed and approved. Jim also gave a report on his cash-flow sheet and how the school is still showing that we will be in the black on June 30.

The Staff Fringe Benefits policy was discussed and approved.

The Governing Board Membership/Rotation was discussed. The board decided that June 30th will be the rotation day. Gary, Frank, & Allyson will have their term expire on this coming June 30th. We will then have 3 new people take their place as of July 1. All other board members have agreed to stay. John and Ashlee will make a schedule for the rotations.

The approval of the Strategic Plan was tabled.

The approval of the driver's education was discussed. A teacher from Willie driving school will be coming in to start teaching InTech students after school, the information portion of driver's education. The board would like John to get a background check on the teacher and to also contact Risk Management and see if there are any liabilities that they would be concerned about.

The board would like to appoint Jason Stanger for the new principal of InTech Collegiate High School starting as of July 1, 2008, with a salary of \$75,000 annually. Gayle Bowen and Debbie Seiter stated that "The faculty and staff are an extremely dedicated and cohesive team. It is our expectation that the

principal will maintain and build upon this camaraderie, and we believe that it should be monitored and evaluated accordingly”.

Gary stated that after having numerous meetings with Utah State University, they have an agreement that eligible InTech students will be able to take classes at the university. The board would like the provost to come and make an announcement at InTech sometime soon and let the students and parents know. Utah State will have an advisor come and teach Melissa how to apply, etc.

The custodial work discussion was tabled until next meeting.

The enrollment and retention committee reported that as of now we have 39 new students that have applied for next year.

The public relations committee reported that the InTech Collegiate H.S. play was excellent, and we received good coverage on that.

John talked about the need for staffing next year and what positions we will be hiring. We will need English, Math, and Science teachers. We will not need anyone for History and Engineering.

John talked about salary schedules for all employees. He made a draft of a salary schedule for all teachers and classified employees. We need to grandfather whatever employees are already here and rotate the new employees onto the salary schedule. John will have more discussions with the faculty on this.

John talked about his principal’s report and how he is getting a quote to block off an area of parking lot for the kids to play. Who will pay for this? Will it be InTech or Innovation Campus? We will discuss this more.

IV. Action Items

Gayle motioned for the School Land Trust budget to be approved. Gary seconded the motion and wanted to thank them for all of their work. The School Land Trust budget was unanimously approved.

Allyson motioned for the School Community Council Policies be approved. Nancy seconded the motion, and the school community council policies were unanimously approved.

Debbie Seiter motioned for the minutes from April 8 to be approved. Frank seconded the motion, and the minutes were unanimously approved.

Nancy motioned for the minutes from April 15 to be approved with the editorial changes. Gayle seconded the motion, and the minutes were unanimously approved.

Gary motioned for the monthly expenditures from April to be approved. Allyson seconded the motion, and the monthly expenditures were unanimously approved.

Gayle motioned for the Staff Fringe Benefits Policy to be approved. Nancy seconded the motion, and the staff fringe benefits policy was unanimously approved.

Gary motioned for the Governing Board Membership/Rotation be approved. Debbie Seiter seconded, the motion and the membership/rotation was unanimously approved.

Gary motioned for the driver's education to be approved with the exception of having John get a background check on the teacher and to call Risk Management to get the approval from them. Allyson seconded the motion, and the driver's education class was unanimously approved.

Allyson motioned for the board to move into executive session for the purpose of personnel. Gayle seconded the motion, and all were unanimous for moving into executive session.

Nancy motioned for the board to come out of executive session. Gary seconded the motion, and all were unanimous for coming out of executive session.

Gary motioned for the approval of the new principal Jason Stanger. Jim seconded the motion, and the appointment of the new principal was unanimously approved.

Nancy motioned for the approval to adjourn the meeting.

Gayle seconded the motion, and all were unanimous to adjourn.