

InTech Collegiate High School Board of Governors

Meeting Minutes

March 29, 2007

Board Members Present: Debbie Hobbs, Gayle Bowen, Allyson Saunders, Gary Carlston, Jim Barta

Excused Members: Nancy Kennedy, Frank Stewart

Staff Present: Steve Zsiray, Megan Izatt

Public: Megan Jerez, Travis Lish

Next meeting: April 19, 2007

I. Announcements

Next Board Meeting: April 19, 2007 at 12:00 pm

II. Summary

Executive Session – The Board entered into an executive session for personnel issues.

Review & Approval of Minutes – The minutes from the last meeting were discussed and unanimously passed.

Building Expansion Update – Travis Lish from Woodbury Corporation gave a brief up date on the building for next year. We will not build an addition; the school will be expanding into RP2.

State Charter Application – The Board decided that with Cache's approval, we will continue with the charter under them for the next year, and then pursue chartering under the state.

Employee Policies – Tabled until next meeting.

Part Time & Full Time Benefits – Tabled until next meeting.

Policy VII – Tabled until next meeting.

Policy XII – Tabled until next meeting.

Policy XVI – Tabled until next meeting.

Evaluations – Steve passed around a copy of the evaluation form he would like to use in staff evaluations.

Suicide Prevention – Tabled until next meeting

III. Discussion

Debbie motioned for the Board to enter into an executive session for the purpose of personnel issues at 12:30 pm. Gayle seconded the motion.

With the above motion, Gary voted yea, Debbie voted yea, Allyson voted yea, Jim voted yea, and Gayle voted yea. With everyone's approval, the Board entered in to an executive session.

At 1:10 pm, Gayle motioned for the Board to enter back into an open session. Jim seconded the motion.

With the above motion, Gary voted yea, Debbie voted yea, Allyson voted yea, Jim voted yea, and Gayle voted yea. With everyone's approval, the Board entered back into an open session.

Travis Lish from Woodbury Corporation gave a brief update on the building expansion for next year. Woodbury will be buying our current building and RP2 for the appraisal price that the University has asked for. 7,500 square feet of RP2 will be retrofitted to meet our needs for next year, the rest of the building, 15,000 square feet, will be fitted for other tenants until we possibly have need of it. All architectural and planning work will be done in house by Woodbury to cut the cost of the building. Also, in the lease agreement a purchase clause will be included for the school to have the option to buy the building ten years later.

At this time, Steve is unsure whether to move the school to a state charter or to keep the charter under Cache. He has tried contacting several people in Cache District to discuss this with them and has received no affirmative or negative answers. As the Memorandum of Understanding stands right now, the option to move the charter was left open for Cache to decide after the first year of operation if they would continue chartering the school or not.

Jim motioned, that the school stay under Cache County for the next school year, with the Cache Board of Education's consent. However, if Cache County would prefer the school move to a state charter, next year the school will pursue changing the charter from Cache School District to the state. Gayle seconded the motion, and Allyson abstained from voting because of her sitting on the Cache Board of Education. The motion was unanimously approved.

All policies were tabled until the next meeting.

Steve passed out a copy of the evaluation form he would like to use. The Board looked at the form, no action was taken at this time.

The next Board meeting will be held April 19 at 12:00 pm at the school.