

**InTech Collegiate High School Board of Governors**  
Meeting Minutes

**April 15, 2008**

*Board Members Present:* Gary Carlston, Deborah Hobbs, Gayle Bowen, Debora Seiter, Allyson Saunders

*Board Members via Teleconference:* Jim Barta

*Staff Present:* John Hernandez, Ashlee Reese

*Public Present:* Jim Peterson

*Next meeting:* May 13, 2008

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**I. Announcements**

Next Board Meeting: May 13, 2008 at 1:00 pm.

This meeting was a work session only.

**II. Summary**

Approval of Board Policies: The Staff Fringe Benefits Policy was tabled until next meeting.

Budget Discussion: Jim talked to the board and showed a revised budget that he, Gayle, and Ashlee have been working on. Jim also showed a projected budget for FY09 based on an enrollment of 220 students.

2008-2009 Staffing Discussion: John talked about staffing for next year.

Committee Reports: The different committees reported to the board, and gave updates.

Open/Closed Campus Discussion: John talked about an open/closed campus next year.

Principal's Report: John gave an update on things going on with the school.

Executive Session: The Executive Session was tabled until next meeting.

**III. Discussion**

The approval of the Staff Fringe Benefits policy was tabled until next meeting.

Jim went over the budget and the revisions he had made. He has updated things so they are easier to understand. He also showed how the school is still remaining to stay on top while the budget shows that we would have a 90K deficit.

Jim also showed the board a projected budget for FY09, based on an enrollment of 220 students. It shows that InTech would have a profit. These were all based on estimates on what we would need to spend, and also with staffing.

John went over the 2008-2009 staffing discussion. He talked about hiring new employees for next year, and who would be leaving. Gary wants John to put something together for what InTech is in need of next year, and bring to the next board meeting.

The Curriculum and Program Committee had nothing new to report. They want to make sure that everyone advertises that InTech students will only need 26 credits to graduate and not 29 as previously stated. Jim Barta also thought it would be a good idea for InTech to have foreign languages that wouldn't be on the internet.

The Strategic Planning Committee would like everyone to go over the mission statement and see about any changes for next board meeting.

The Enrollment and Retention Committee reported that we are going to have two more open houses scheduled, and will hopefully have more. They had an ice cream party and that went very well. They would like to do more things like that for the school.

The Public Relations Committee reported that they tried to have press from Salt Lake come for the Toshiba Award Ceremony. They were horrible. The only people that came from the press were Herald Journal. The Salt Lake Tribune also printed an article, but that is it.

The Principal Search Committee reported that they have decided on 2 out of the 4 applicants to interview. The board would like the Search Committee to decide who should come before the board to interview. Debbie will have a check-out box for staff and parents on the search committee to come and check out and review in the conference room for confidentiality reasons. They will then have the applicant come and interview for one full day at InTech. They will be doing various things throughout the day. After the Search Committee review these, they will then decide who will come before the board to be interviewed.

John brought to attention that next year, the juniors, and seniors will be leaving the school premises to go take classes at Utah State. He was wondering about having an open campus. Board decided that he should go to the school community council and have them put something together for our InTech Newsletter to ask for parents input. We really need the parents input before we do anything.

John gave a brief overview of what has been happening with the school. On April 30<sup>th</sup>, he will be having a meeting with Ned Weinschenker, and Nate

Stokes about designating a specific area for recreation for the kids. He has also bought some Basketball stands for the kids to play with.

**IV. Action Items**

There were no action items due to this being a work session only.