

**InTech Collegiate High School**  
**Board of Governors**  
Meeting Minutes

**February 10, 2009**

*Board Members Present:* Debora Seiter, Jim Dorward, Mike Liechty, Nancy Kennedy, Gayle Bowen, Jim Peterson, Deborah Hobbs, J.R. Dennison

*Staff Present:* Jason Stanger, Melissa Montanye, Jim Baker, Marianne Berrett, and Connie Morgan

*Next meeting:* March 10, 2009 from 4:00pm until 6:00 pm at InTech

---

Debora Seiter, Board Chair, called the meeting to order. She welcomed everyone and thanked them for their dedication to the promise that is InTech. She especially thanked the additional faculty/staff who were present and invited them to future meetings.

Jason Stanger, Principal of InTech, led the attendees in the Pledge of Allegiance.

The January minutes were tabled until next month.

**Reports**

**Financial Report**

Jason reviewed a document he had created to help the Board understand exactly where InTech is financially. He has conducted an internal audit, and the chart he shared should have all Ys for “yes.” The Ns are “no;” the K is for “kind of.” The current cash surplus projection (before additional payments to debt) for the year is \$22,000. He further reported that when he budgets for an item, he budgets high and he and the faculty have been very careful about purchases. His desire is to see the liabilities shrink.

**Treasurer’s Report**

Jim Peterson reported that he has reviewed all of the financial documents with Deb Seiter. He moved that we accept the audit as presented. Debbie Hobbs seconded and all approved.

**Action Items**

1. Melissa Montanye, InTech’s counselor, proposed that the InTech Board approve the state of Utah’s Comprehensive Guidance Program for InTech. She explained that there is \$19,000 available in funding. The program has four parts:
  - a. guidance curriculum that assesses needs of the school,
  - b. SEOPs for individuals,
  - c. counseling services in the form of referrals,
  - d. maintenance in the form of paperwork.

Deb Seiter asked how much this would cost. Melissa replied that there is a standard for a counseling budget. She added that there would be a site visit next spring to see how things were going. Jason pointed out that Melissa wears many hats at InTech. She is the school’s counselor, she advises the student council; and she also is the “cafeteria lady.”

Mike Leichty pointed out that with this program there is an internal review required every three years and an external review every six years.

Jim Dorward commented that there should be an evaluation of the program. For example, are students going into STEM areas?

Nancy moved that we approve the Melissa's proposal to adopt the State's Comprehensive Guidance Program. Debbie Hobbs seconded the motion. All voted in favor of the motion.

2. Jason reported that he had had some inquiries as to whether InTech would accept foreign students who wished an "American educational experience." He asked the Board if he could have their permission to investigate this possibility further. Debbie moved and Jim Peterson seconded. The Board voted unanimously to give Jason the authority to investigate the acceptance of foreign students into InTech. Exchange programs would need to pay for any necessary evaluations.

### **Further Business**

1. Deb Seiter shared with the Board that a student survey revealed the following about InTech students: 52 are interested in engineering; 41 are interested in science; 15 are interested in computers; 5 are interested in math; 18 are interested in becoming chefs. In addition, 100% of the students are planning on attending USU either as a first choice or a second choice.

Deb pointed out that we as a Board need to do something to assist InTech students in acquiring scholarships. Perhaps the Board could start an early college tuition fund?

2. Jason asked the Board to please write their local legislators to encourage them to support Senate Bill 4 which places the school budget cuts to 1.6% this current year. USTAR monies are protected. If the cuts are around 1.6%, that will mean cutting \$13,000 from an already lean budget. Those cuts would come in Jason's salary and anyone who is over scale (three are over now). The legislative bonuses in the last two years cannot be touched. This legislative session ends March 20, 2009.

### **Adjournment**

The meeting was adjourned until March 10, 2009, at InTech from 4:00 until 6:00.